

MINNESOTA DISTRICT COURT Third Judicial District	
JUDICIAL LAW CLERK Honorable Jodi L. Williamson	
DEPARTMENT/LOCATION Third Judicial District Olmsted County Courthouse Rochester, MN	HOURS OF WORK Full Time Monday through Friday

The Honorable Jodi L. Williamson, who is chambered in the Olmsted County Courthouse in Rochester, Minnesota, is seeking a qualified person to fill a **Full-Time, Judicial Law Clerk** position beginning on around August 1, 2008.

DESCRIPTION: Judicial Law Clerks work directly with a District Court Judge or Judges and perform legal research and draft memoranda providing appropriate written or oral suggestions or recommendations to the judge. Law Clerks prepare appropriate orders, findings of fact and conclusions of law for the judge, and edit work product according to judge's directions. Law Clerks get involved and gain experience in all areas of the practice. In addition, Law Clerks have the opportunity to observe court proceedings and learn first hand how the court system operates.

MINIMUM QUALIFICATIONS: Graduate of an accredited law school. The candidate should be highly motivated, possess solid, demonstrated academic credentials and strong research, analytical and writing skills. Computer literacy is important

SALARY RANGE: \$21.09 per hour (\$44,036 annually) plus State benefit package.

APPLICATION DEADLINE: Open Until Filled – Review will begin immediately

TO APPLY: Send the application form, resume, transcript, and brief writing sample to the address below. To obtain an application form, download from www.mncourts.gov. Questions can be directed to human resources at 507-529-6139.

**Olmsted County Government Center
Court Administration
Attn: Hilary Stonelake
151 4th St. SE
Rochester, MN 55904**

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